

GSI BY-LAWS

G.S.I. By-Laws

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Appendix "A" Finance.

F1.	Affiliation shall be	\$.....
F2.	Fine imposed	\$.....
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F4.	Fine per Official of	\$.....
F5.	Fine per non-qualifying time of	\$.....
F8.	To a maximum of	\$.....
F11.	Cost of entry per events at meet:-	
	Time trial/Open/Interclub	\$.....
	All Junior meets	\$.....
F12.	Late Entry fee	\$.....
F14.	Admission to GSI meets:- At Club/Pool discretion	
	Admission to Gippsland Championships	
	Per day will be:-	
	For Adults	\$.....
	For Children	\$.....
	For Competitors	\$.....
	Three day concessions will be	
	For Adults	\$.....
	For Children	\$.....
	For Competitors	\$.....
F15.	Cost of programs for Association meets, other than	
	Championship Heats and Finals program,	\$.....
	Gippsland Championship Heats program	\$.....
	Gippsland Championship Finals program	\$.....
	Gippsland Championship Results	\$.....
G4.	Gippsland Championship	
	Individual	\$.....
	Gippsland Championship	
	Relays	\$.....
F20.	Amount per certificate	\$.....

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L1B Protest sum \$.....

*Sponsorship for the Gippsland Championships will be:-

Individual events \$.....

Relay events \$.....

*Note:- This is not a By-Law

Appendix "B" Gippsland Championship Events.

Stroke	Dist	Open	MD	17&O	25&O	35&O	16Y	14Y	12Y	10Y	8Y
Fr/s	50m	X	X	X	X	X				X	X
	100m	X					X	X	X		
	200m	X					X	X	X		
	400m	X									
	4X50m			X			X	X	X	X	X
	4x100m	X									
Bk/s	50m		X	X						X	X
	100m	X					X	X	X		
	200m	X									
Br/s	50m		X	X						X	X
	100m	X					X	X	X		
	200m	X									
B/fly	50m		X	X						X	X
	100m	X					X	X	X		
	200m	X									
Medley	200m	X		X			X	X	X	X	
	400m	X									
	4X50m			X			X	X	X	X	
	4X100m	X									

Note:- The same program of events will be conducted for both male and female.

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Appendix "C" Awards and Trophies.

Name of Trophy or Shield use.

Andy Barnes Shield	Interclub swimming Division A.
Faye Staughton Shield	Open swimming Division A.
Gippsland Relay meet Shield	Relays.
ENGIE Australia Trophy	Most outstanding local swimmer within Gippsland fixture
Ken and Pat Hewatt Shield	Gippsland Champion club swimming. 14&Under boy and girl Gippsland Champion swimmer.
Alan Harlow Trophy	Gippsland Champion boy.
Charles Ford Memorial Trophy	Gippsland Champion girl.
Jewell Family Trophy	Boys encouragement.
Otto Ford/Kathleen Froud Trophy	Girls encouragement.
Jane Mitchell Trophy	First Association meet at Sale
Tom Osborne Memorial Trophy	Association Meet at Morwell
Con Amalos Memorial Trophy	Twilight Meet at Sale
Andy Barnes Trophy	Outstanding performance by a senior outside Gippsland
Jeremy Saunders Trophy	Premier 14 & Under team Gippsland Championships
Ashley Delaney Trophy	Outstanding performance by a Junior Swimmer outside Gippsland
Noelle Brajkovic Trophy	

Trophies or Shields no longer used. (By-Law L9)

Shield Name	Location
Coaches Shield Interclub swimming Division B.	Held GSI
Swimmers Shield Open swimming Division B.	Held GSI
Frank Hall Shield	Maffra
Greg Welsford Shield	Yallourn North
1st. Otto Ford Trophy	Warragul
L.Jenson Trophy	Sale
Alf Comley Memorial Shield	Bairnsdale
Ken Arbrecht Shield	Churchill
Nyalinga Shield Division 1.	Traralgon
Norman Stanley Nyalinga Division 1.	Moe
Godridge Shield	Morwell
C.V.Cook Shield	Yallourn North
Foard Trophy	Warragul
Copland Shield	Traralgon
Bill Bethume Shield	Traralgon
Hugh Graham Shield Pairs	Moe
Arthur Hateley Shield. Division 1. Nyalinga	Sale

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Moe Nyalinga Shield. Division 2. Nyalinga	
Alf Comley Memorial Shield. Interclub and pennant swimming.	Bairnsdale
Lil Campbell Shield. Relays.	Churchill
Arthur Brogan Shield. Interclub Diving.	Traralgon
Barbara Sambell Shield. Open Diving.	Churchill
Roy Hutchison Shield. Gippsland Champion Club Diving.	Warragul
Ron Masters Memorial Trophy. Most improved Boy diver.	
Ron Masters Memorial Trophy. Most improved Girl diver.	
Otto Ford Trophy. Boys Encouragement.	Morwell
Nyalinga Division 1, Nyalinga	
Nyalinga Division 2, Nyalinga	
J.E.Howarth Trophy. Girls Encouragement.	Traralgon
Ann Bree Girls Encouragement	
*S. Brown Memorial Shield Handicap (awarded when applicable)	
MLC Ben Holman Trophy (Junior sports foundation)	
*Col Ramsay Shield Pairs. (awarded when applicable)	
Tom Osborne Female Gippsland Champion	

Trophies and Shields unaccounted for.

Ken Dolphin Memorial Shield.

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Appendix "D" Records.

Schedule M1 Gippsland Championship Events.

Stroke	Dist	Open	MD	17&O	25&O	35&O	16Y	14Y	12Y	10Y	8Y
Fr/s	50m	X	X	X	X	X				X	X
	100m	X					X	X	X		
	200m	X					X	X	X		
	400m	X									
	4X50m			X			X	X	X	X	X
	4x100m	X									
Bk/s	50m		X	X						X	X
	100m	X					X	X	X		
	200m	X									
Br/s	50m		X	X						X	X
	100m	X					X	X	X		
	200m	X									
B/fly	50m		X	X						X	X
	100m	X					X	X	X		
	200m	X									
Medley	200m	X		X			X	X	X	X	
	4X50m			X			X	X	X	X	
	4X100m	X									

Note:- The same program of events will be conducted for both male and female.

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Appendix "D" Records.

Schedule M2 Residential Gippsland Events.

Stroke	Dist	Open	17&O	25&O	35&O	16Y	14Y	12Y	10Y	8Y
Fr/s	50m	X	X	X	X	X	X	X	X	X
	100m	X				X	X	X	X	
	200m	X				X	X	X		
	400m	X								
	800m	X								
	1500m	X								
	4x50m	X	X			X	X	X	X	X
4X100m	X				X	X	X			
Bk/s	50m	X	X			X	X	X	X	X
	100m	X				X	X	X	X	
	200m	X				X	X	X		
Br/s	50m	X	X			X	X	X	X	X
	100m	X				X	X	X	X	
	200m	X				X	X	X		
B/fly	50m	X	X			X	X	X	X	X
	100m	X				X	X	X	X	
	200m	X				X	X	X		
Medley	*100m	X	X	X	X	X	X	X	X	X
	200m	X	X			X	X	X	X	
	400m	X				X	X	X		
	4X50m		X			X	X	X	X	
	4X100m	X				X	X	X		

Note:- The same program of events will be conducted for both male and female.

Records are claimable for Short and Long course swimming.

*Short course record only.

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Appendix "D" Records.

Schedule M3 Out Of Gippsland Events.

Stroke	Dist	Open	17&O	16Y	14Y	12Y	10Y	8Y
Fr/s	50m	X	X	X	X	X	X	X
	100m	X	X	X	X	X	X	
	200m	X		X	X	X	X	
	400m	X		X	X	X	X	
	800m	X						
	1500m	X						
	4x50m	X		X	X	X	X	
4X100m	X		X	X	X			
Bk/s	50m	X	X	X	X	X	X	X
	100m	X	X	X	X	X	X	
	200m	X		X	X	X	X	
Br/s	50m	X	X	X	X	X	X	X
	100m	X	X	X	X	X	X	
	200m	X		X	X	X	X	
B/fly	50m	X	X	X	X	X	X	X
	100m	X	X	X	X	X	X	
	200m	X		X	X	X	X	
Medley	*100m	X	X	X	X	X	X	X
	200m	X	X	X	X	X	X	
	400m	X		X	X	X		
	4X50m	X		X	X	X	X	
	4X100m	X		X	X	X		

Note:- The same program of events will be conducted for both male and female.

Records are claimable for Short and Long course swimming.

*Short course record only.

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Appendix "E" Forms.

Form #F1 Finance Statement Of Income And Expenditure.

From _____ Swimming Club.

For Meet held on _____

AT THE _____ POOL.

EXPENDITURE		INCOME	
Pool Hire	\$	Gate	\$

TREASURER _____ (DATE) ____ / ____ / ____

SEND TO THE ASSOCIATION TREASURER.

Include a photocopy of the Pool Hire Account and any other relevant documentation.

Official Use only

Number of Swimmers	
MAP Levy	
On Line Entries	

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Appendix "E" Forms.

GSI MEMBERSHIP APPLICATION.

I _____
(Full name of applicant)

of _____
(Address)

email address

being the duly appointed representative of _____
Swimming Club

desire to become a member of GIPPSLAND SWIMMING INCORPORATED.

In the event of my admission as; a member, I agree to be bound by the Rules of the GSI for the time being in force.

Signature of applicant

Date ____ / ____ / ____

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Appendix "E" Forms.

GSI Form Of Appointment Of Proxy.

I _____
 (Name)
 of _____
 (Address)
 being a member of _____ Swimming Club
 (Name of Incorporated Association)
 hereby appoint _____
 (Name of Proxy)
 of _____
 (Address)
 being a member of the Incorporated Association, as my proxy vote for me on my
 behalf at general meeting of GSI (annual general meeting or special meeting, as the
 case may be) held on the
 ____ day of _____ 20____ and at any adjournment of that meeting.

My proxy is authorised to vote in favour for/against (delete as appropriate) the
 resolution (insert details)

Signed _____

The _____ day of _____ 20____

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Appendix "E" Forms.

GSI Nomination Of Office Bearers.(SV Schedule 9)

In accordance with the constitutional rules of the GSI we hereby

Nominate _____ for the office of _____

for season _____ / _____

Proposer _____ Secunder _____

Club _____ Club _____

I hereby accept nomination as above and if elected undertake to discharge the duties attached to

the office of _____

Nominee _____

Registered member Of Club

Address _____

City _____ Postcode _____ Phone _____

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APPENDIX “E” FORMS.

Gippsland Swimming

Inter District Team Medical Form

(To be handed to the Team Manager on the Bus)

Name _____ Age _____

Emergency Contact Name _____ Number _____

Family Doctor

Name.....

Address Phone

Medicare NumberMember Number.....Expires.....

Ambulance Subscription YES/NO

Medical Condition	Circle	Further information or instruction (please attach additional information if space here is insufficient)
Travel Sickness	Yes/no	
Asthma	Yes/no	
Fainting/dizzy spells	Yes/no	
Ear Disorder	Yes/no	
Allergies	Yes/no	
Food Intolerance or dietary needs	Yes/no	

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Other		
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In the event of illness or accident I authorize the obtaining on my behalf of such medical assistance as my child may require. I accept all operations, blood transfusions and or aesthetic risks involved and the responsibility for payment of my expenses including ambulance costs.

_____ /_____/_____

(Signature of Parent)

(Date)

Medications normally dispensed by parents for the above conditions should be given to an adult team manager before boarding the bus with detailed instructions for use.

**If you wish the team manager to give pain relief medication to your child if needed in the event of headache, please sign below.

_____ /_____/_____

(Date)

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Appendix "F" Swimming Rules General.

J14 Rules Of Handicap Swim Meets

The check starter places each competitor on their block in the correct order, telling them their "GO TIME". The slower swimmer is placed in lane one (1), second swimmer in lane two (2), etc, for heats and finals. When the referee considers that the swimmers and officials are ready the race shall start. The starter then gives a command "GET READY", pauses, then calls "GO" and starts to count the seconds loudly from a stop watch. Each competitor must then remain flat footed and perfectly still on their block until their number is called, i.e. their whole foot in contact with the block. any swimmer who is not "flat-footed" when their number is called shall be disqualified, unless they return to the end of the pool, touch and then proceed with the race.

Stroking

In handicap freestyle events a swimmer nominating to swim a stroke other than overarm crawl must swim the nominated stroke for the entire race. In butterfly, backstroke and breaststroke events, they must swim the nominated stroke for the entire race and may be disqualified for incorrect stroking.

Records

Cannot be set in handicap events.

Finalists

Competitors placed in the finals shall be those declared in the program. For a six lane pool finalists will be as follows:-

2 heats	First 3 qualifiers in each heat	3 heats	First 2 qualifiers in each heat
4 heats	First qualifier in each heat	5 heats	First qualifier in each heat
6 heats	First qualifier in each heat	Over 6 heats	semi finals would have to be held

Handicaps

The handicap time submitted by the competitor must be used in heats and finals.

Zero Time

In handicap events competitors may better their submitted time by the following margins:-

Up to and including	100 metres	2 seconds
	200 metres	5 seconds
	400 metres	10 seconds
	800 metres	20 seconds
	1500 metres	45 seconds

Any swimmer who completes the course before "Zero" is called shall be disqualified.

GSI BY-LAWS

Appendix "G" Service Award Guide Lines.

For the Association to grant an award the person must have served the GSI for a period not less than seven (7) years.

1. Office Bearer GSI.
2. Racing Official GSI.
3. Any other service that the Association may consider.

Normally service to just a Club would not qualify for the award; however, details of service to Club should be included with the nomination.

Nominations may be made by:-

1. A Club. Nomination to be signed by the President and Secretary. Or,
2. A member of the GSI Executive. Or,
3. Two registered members from different Clubs.

The above guidelines have been written such that the award is essentially automatic after meeting the criteria. The standard or level of the service required is only routine performance of the function of the office over the required period. Eg. Service as racing official requires reasonably regular attendance at race meets. Irregular or spasmodic attendance would not qualify a person.

Service Award Nomination Form

Nomination made by:-

Name	Club	Position
_____	_____	_____

List the positions held and the period positions held for below:-

Position	From	To
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Send nomination form to the Secretary and a copy to the President of the Association.

GSI BY-LAWS

A. Association Council Meetings.

- A1.** All previous By-Laws of the GSI shall be replaced from the date of approval of these By-Laws by the Council of the said Association.
- A2.** Unless otherwise specified the Association Council shall meet at least once every two (2) months. Dates, times and venues to be decided at the AGM each year.
- A3.** The minutes of the Association Council meetings are to be circulated to all Council members no later than two (2) weeks prior to the next Council meeting.
- A4.** No further business shall be entered upon at an Association Council meeting after 9:45pm. Any extension requested is at the discretion of the Chairperson.
- A5.** Available agenda to be circulated to all Council members at least two (2) weeks prior to the next Council meeting, except as in By-Law A11.
- A6.** All persons at Council meetings shall sign the attendance book showing Club and position in the Association Council.
- A7.** Members of any sub-committee have no voting rights at any Council meetings, as a sub-committee member.
- A8.** Only Council members listed in the Associations Constitution have voting rights at Council meetings.
- A9.** All Council members must be registered members of a club affiliated with the Association and have completed the appropriate GSI form as per Appendix 'E' Form
- A10.** A registered member of an affiliated club may hold more than one (1) position on the Association Council, but may have only one (1) vote.
- A11.** Club and Association Secretaries must receive twenty one (21) days written notice of all motions dealing with the Association By-Laws and Constitution. Association Secretary will be responsible for informing Council members other than the delegates. Club Secretary will be responsible for informing Delegates
- A13** A Youth Advisor Committee will be set up as an Association sub-committee to liaise with the Association and SVI regarding issues affecting swimmers.
- a. YAC will consist of five or more members aged 18 - 25yrs, from a range of swimming clubs from across the Gippsland area. Members who turn 25yrs after

GSI BY-LAWS

they have been appointed will be given the opportunity to continue their involvement with the Committee, in the coming years, if they so wish and at the discretion of the Executive.

- b. Members will be nominated by the GSI Executive and existing YAC members.
- c. YAC members will receive training and support during and where possible after for their role.
- d. The committee shall meet bi-monthly and table a report at the Association Meeting
- e. YAC members will be given the opportunity, if they so wish, to become involved in GSI activities ie Camp 21, Go Club, Target Squad
- f. The YAC is a year-long program with members being appointed annually by the Executive
- g. The initial primary aim of YAC is
 - a. Developing Leadership Skills in young people
 - b. Identify and respond to local youth issues
 - c. Feedback to Swimming Victoria and Gippsland Swimming Inc

A14 YAC Accountability and Responsibility

- a. The YAC will be accountable to Swimming Victoria and Gippsland Swimming Inc and will regularly report on its activities (A12d)
- b. A Councillor (Swimming Victoria Sport Development Officer) will be nominated to provide a link between Swimming Victoria and the YAC and be able to meet with the group throughout the year as required.

B. Registration and Transfers.

B1 A competitor transferring from another Club shall not be eligible to compete in any competition for their new Club until documented approval of transfer from S.V.I. can be produced.

B2 Competitors must be registered with SVI through the approved process (e.g. Clubs on line) or have filled out the appropriate SVI Membership application and handed to Club Registrar prior to any swim meet. (with the exception of All Junior Eliminations at which non-registered swimmers may compete).

C. Method of Entry.

C1. Entries shall be submitted as required /directed by the fixture and program.

C2. Entry fees shall be determined at the AGM as per **F11**

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C3. Entry closing dates for Gippsland Swimming meets shall be fixed in the annual fixture and program.

C4. All entries shall be submitted as stated on the program.

C5. Any competitor who has entered an Association event that has an entry qualifying time and did not swim to the qualifying time must prove that the time entered has been swum before using SAL database evidence. If satisfactory evidence of time is not found, by-law F5 will be enacted.

D. Program and Team Selection Committee.

D1. The Program and Team selection committee shall consist of five (5) equal members elected at the Association AGM.

D2. Any affiliated Club shall have no more than one (1) representative on the Program and Team selection committee. If insufficient nominations are received this By-Law may be over-ruled.

D3. A Program Secretary and a Team Selection Secretary shall each be elected at the AGM to coordinate the efforts of the Program and Team Selection Committee in the separate areas of Program and Fixture development and Representative Team selection.

D4. The Program and Team selection committee shall meet at their discretion or when called to do so by the Association. Meetings may take the form of electronic media conferencing or gatherings, so long as all members are contactable through the chosen format.

D5. Three (3) out of five (5) elected members of the Program and Team selection committee plus the Association President or Honorary Secretary shall constitute a quorum at any Program and Team selection committee meeting.

D6. The Program and Team selection committee shall elect a chairperson to rule at their meetings. Note: The chairperson shall have no extra voting powers.

D7. The Program Secretary and the Team Selection Secretary shall attend the Program and Team selection committee meetings, but shall have no voting powers unless he or she is one of the five (5) equal members.

Fixture and Program

D8. Submissions can be made to the Program and Team selection committee by any affiliated Club in District 21.

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D9. The GSI, via the Program and Team selection committee, shall formulate the type of program and fixture during the current season for the next season, and present it to the Association for approval at the AGM of the current season.

D10. All submissions pertaining to the initial development of the GSI swimming program, must be referred to the Program and Team selection committee for its consideration prior to them submitting it to the Association for approval.

Selecting Representative Teams

D11 The Program and Selection Committee shall work in line within By Laws E1 – E7 to select teams to represent District 21 in competitions where a Representative Team is required (e.g. 7-10 and Inter District).

D12 The Program and Selection Committee shall select Team Captains (male and female), Team Managers (male and female) and Team coaches for representative teams.

D13 Swimmers will be chosen for representative teams based on criteria as per E4. The Program and Selection Committee will consider both Long Course and Short Course database times for the selection of the 7 – 10 Country Encouragement Team and Long Course times for the Country Inter District Team. The final decision is at the discretion of the Committee.

D14 The period of time from which swimmer's times will be taken is to be determined by the Selection Committee and advertised in the Team Selection information and on the GSI website.

E. Representing GSI

E1. When transport is supplied for any Association team, there can be no reimbursement for other transport if the supplied transport is within 1/2 an hour of the team member's residence. The maximum reimbursement cannot exceed the cost per head of the transport supplied.

E2 Swimmers travelling on transport supplied by the Association will be required to submit a Medical Form to the Team Manager (Appendix E)

E3. A swimmer selected to compete for the Association and does not make himself or herself available may not compete at any other meet conducted by the Association on that day unless given permission to do so by the Association.

E4. The selection process for members of representative teams shall include consideration of times from qualifying meets found in the SAL and D21 database, swimmer nominations and availability. Members of swimming

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teams representing the Association shall be selected by the Program and Team Selection committee.

E5. No individual has the right to challenge for any position in any team representing the Association.

E6. Any team representing the Association shall wear garments supplied by the Association in the Association colours, if the Association sees fit.

E7. The Association colours shall be red, white and blue.

F. Finance.

F1. The affiliation fee shall be as in Appendix A and must be paid before the first day of September each year.

F2. Any Club un-financial as in By-Law F1 shall be suspended and a fine, as stated in Appendix A, imposed. All Clubs to be reminded by the Honorary Secretary.

F3. Each affiliated Club shall send two (2) delegates to all Association Council meetings. Any Club failing to do so will be fined as in Appendix A, unless an apology is received before the end of such meeting.

F4.(a) All Clubs taking part in GSI swim meets shall supply officials based on the number of competitors competing on the day as follows:-

<u>Competitors</u>	<u>Officials</u>
1 to 5	0
6	1
7 to 9	2
10 to 14	3
15 to 19	4
20 to 24	5
25 to 29	6
30 to 39	7
40 to 49	8
50 to 59	9
60 & Above	10

This table shall apply at all meets except Gippsland Championships and All Junior, where more officials may be required. This will be at the discretion of the Chief Referee.

b) Where possible, the Host Club shall not be included in the table F4 (a), but shall be required to supply 2 runners, 1 Marshall and 1 Recorder.

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(c) The Chief Time Keeper, in consultation with the Chief Referee, shall have the authority to recommend additional time keepers from Clubs as required.

(d) The Chief Time Keeper, in consultation with the Chief Referee, shall make a list of officials volunteering that day. Clubs, except the Host Club, not supplying the required number of officials shall be fined as per by-law F4e.

(e) Failure to supply the required number of officials at three successive swim meets could mean suspension of the club to take part in any further swim meets but shall be a matter of review by the executive and or the Association.

F5. Any competitor who has entered in an Association event which has a qualifying time, and who does not swim to the qualifying time will be fined as in Appendix A for each event unless evidence is shown as stated in By-Law C5.

F6. Any Club holding a swim meet on behalf of the Association is the only Club allowed to make an income at that meet.

F7. The Association may make an income at any Association swim meet if it so wishes.

F8. The Association shall not spend more than the amount listed in Appendix A, without the approval from the Association Council.

F9. Host clubs must submit a Finance Statement of Income and expenditure (Appendix E, Form #F1) showing gate takings and pool hire costs.

F10. Any Club that makes a loss when holding an Association swim meet may be compensated at the discretion of the Association Council. An application must be in writing and include invoices directly associated with the running of the meet.

F11. An entry fee for Association swim meets, including additional costs incurred by the Association (e.g. MAP levy) shall be established at the AGM each year.

F12. After levies and any additional costs are met, the remaining entry monies from the Association Summer Fixture will be remitted to host clubs based on the number of meets hosted.

F13. Admission fees including entry for the Gippsland Championships shall be set at each AGM or special meeting called for that purpose and listed in Appendix A.

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F14. Where applicable, the cost of programs for meets held by the Association shall be set at each AGM or special meeting called for that purpose and listed in Appendix A.

F15. Any qualified official who is intending to work as an official at any Association swim meet will be given free entry to the swim meet.

F16. Any person who acts as an official at any Association swim meet may apply to the Association for reimbursement of their entry fee to the swim meet on the day.

F17. The Association finance books will close on the last day in April each year. Any matters dealing with finance that may arise after the last day in April may not appear on the finance books until the next financial year.

F19. Clubs conducting the Gippsland Championships will receive 15% of the gross gate takings.

F20. Entry fee for the Elementary, Advanced and Proficiency Certificates shall be set out in Appendix A.

F 21 The Treasurer will invoice Clubs entry fees and charges based on actual entries processed by the GSI Recorder for all Association meets including the Gippsland Championships.

F19 A Gippsland Levy, determined by the process outlined in Appendix H, shall be charged to all Clubs and be payable by March 1 of each season. Failure to pay the Gippsland Levy may result in said Club being ineligible to compete in the Gippsland Championships.

F20 Clubs responsible for the care, transport or safe keeping of GSI equipment, trophies, shields or sundries, may be held financially liable for loss or damage where negligence is determined.

F21 Clubs hosting GSI summer meets are responsible for the pack up and retrieval of timing and other equipment required to run the meet.

G. Gippsland Championships.

G1.(a) Eligibility To Compete.

To be eligible to compete in the Gippsland Championships a swimmer must meet the residential qualification (as defined in By-Law G1(b)) and the competition qualification (as defined in By-Law G1(c)) prior to the competition, provided that in extenuating circumstances, an application may be made to the Executive for a registered swimmer who does not qualify, under the stated conditions, to swim or dive and the decision of the Executive shall be final.

(b) Residential Qualification

To meet the residential qualification a swimmer must be a resident of the area

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of District 21 as defined by SVI Council, and a registered member of an affiliated Club of District 21 for at least thirty (30) days or where a swimmer has maintained continuous membership with an affiliated Club of District 21 and maintained their competition qualification (as defined in By-Law G1(c)) and were resident of the area of District 21, for a period of at least five (5) seasons and are no longer resident of the area of District 21 due to educational or employment commitments.

(c) Competition Qualification

In the current competition season to meet the competition qualification a swimmer must have competed in at least three (3) GSI swim meets. Competitors in the 25&Over or 35&Over events, may meet the competition qualification in those events by competing in at least three (3) GSI meets or by working as an official in at least three (3) GSI meets, or by some combination of competing and working as an official in a total of at least three (3) GSI meets. The swimmer must qualify before or by the Gippsland Championship entry closing date.

(d) When a swimmer is selected and competes in a 7 -10 Encouragement or Interdistrict team for the GSI, and the selection process occurs prior to the closing date for Gippsland Championship entries, it is counted as a qualifying swim (G1c) to be able to compete at the Gippsland Championships.

G2. Entries close on a date approved at the AGM with the District Entries Officer.

G3. The meet will be conducted under the auspices of SAL

G4. Entry fees shall be set at the AGM or special meeting each year.

G5. Only the fastest 16 entries shall be seed in the 400m Fr/s and 400 IM events. Entry times must be verified via the GSI Meet Manager system. The event will be swum as a seed final 8 swimmers in the heat session and 8 swimmers in the final session. Qualifying time for will be based on the 16 place of the previous year but shall not be reduced

G7. Entries shall be submitted as per the Program guide.

G8. A competitor's age will be calculated on the first day of the swim meet.

G9. Place getters in the final events shall receive a gold medallion for 1st. place a silver medallion for 2nd place, and a bronze medallion for 3rd. place.

G10. All finalists shall receive a flash.

G11 The events listed in Appendix "B" shall be competed at the Gippsland Swimming Championships each year

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G12. A visitor is any person who does not qualify under By-Law G1 and B3, and is subject to the rules of those swimming under invitation By-Law G14.

G13. An invitation swimmer is a swimmer who is not a registered member of an affiliated Club of District 21.

G14. All invitation swimmers must be approved and swim by invitation of GSI.

G15. Any Gippsland swimmer who is displaced by an invitation swimmer in a final is to receive a finalist flash.

G16. A Gippsland swimmer cannot be displaced by an invitation swimmer for any award.

G17. In the Championships the individual swimming and relay events scoring for the "Gippsland Champion Club Swimming" shields shall be:-

1st	9 points	2nd	7 points
3rd	6 points	4th	5 points
5th	4 points	6th	3 points
7th	2 points	8th	1 point

G18. The Relays at Gippsland Championships will be swum as time trials as part of the Finals program.

G19. The venue for the Gippsland Championships to be decided at the AGM 2 years in advance.

H. Scoring.

H1 Open Inter-club Meets

H1a When this type of meet is swum the scoring shall be in two (2) parts, Open and Inter-club.

H1b The Open scoring will be as follows
Points shall be allocated for the number of teams competing in the Association reducing by one (1) for each place.

E.g. for eight (8) teams:-

1st. 8 points	5th. 4 points
2nd. 7 points	6th. 3 points
3rd. 6 points	7th. 2 points
4th. 5 points	8th. 1 point.

H1c For Inter-club points, the first swimmer from each club to finish shall gain points.

E.g. 8 clubs in competition.

Club finishing order.

Open points Inter-club points

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Sale	8	8
Warragul	7	7
Warragul	6	0
Traralgon	5	6
Moe	4	5
EGWD	3	4
Morwell	2	3
Traralgon	1	0
Sale	0	0
EGWD	0	0

H2 All pair's events are to be scored as individual events.

H3 Handicap, Nearest to Nominated Time and Distance meets are to be scored as in By-law H1b (Open Points), when points are to be awarded.

H4 Relay meets are to be scored as in by-law H1b (Open Points).

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I SWIMMING RULES GENERAL

I1 At any Association swim meet the competitors shall be under the control of a club official, who will be responsible for the behaviour and punctuality of their competitors.

I2 All issues/queries related to the running, scoring or officiating of a swim meet be directed through the Club Team Manager to the Referee in Charge. Club members other than the Club Team Manager who interfere with the running of a meet may be subject to disciplinary measures as deemed appropriate by the Association.

I3 Any competitor swimming in any Association meet that limits individual entries to a pre set number may not discount any entry in which a disqualification has been given.

I4 In any Association swim meet other than Championships eight (8) year old team events can be mixed 3x1 or 2x2.

I5 In any Association swim meet other than Championships eight (8) year old medley team events can be swum in any of the following ways: -
Bk/s, Br/s, B/fly, Fr/s.
Bk/s, Br/s, Br/s, Fr/s.
Bk/s, B/fly, B/fly, Fr/s.

I6 A swimmer's age will be calculated on the day of the swim meet except as in by-law G8.

I7 For the Gippsland Championships a swimmer age shall be calculated from the first day of the championships.

I8 A swimmer shall not swim out of his/her age group other than open events, for open meets, handicap meets, distance meets, inter-district selection meets and Championship meets except where approved by the Chief Referee.

I9 Open Interclub events.
When deemed appropriate by the Association, Clubs will be divided into 'A' and 'B' Division. Clubs will be promoted and relegated at the end of the season if the top 'B' Division Club receives more points than the bottom 'A' Division Club.

I10 For Open/interclub competition teams shall be divided into "A" and "B" divisions and scored as if it was one division.

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I11 When a Handicap meet is swum it shall be conducted as outlined in Appendix, "F".

I12 If in the opinion of the host club executive the weather on the day of an Association meet is too inclement as to endanger the safety of the competitors, spectators or officials, a member of the executive shall contact the President of the Association, Chief Referee or other Association Executive member four (4) hours prior to the starting time and advise of the need to cancel. The Association Officer on advice shall decide if the swim meet is to be cancelled and ensure that all competing clubs and the Chief Referee are advised of the cancellation by phone call three (3) hours prior to the starting time.

The President of the Association or deputy will inform the Associations Publicity Officer who will advise the media.

Any official or club member who is in doubt of the cancellation should make contact with their own club first, the host club second and the Association last.

I13 Team sheets for relays and pairs may be required at Association meets as directed by the District Recorder.

I14 Where GSI equipment is required for a local swim meet, the host club will be responsible for securing equipment: packing, towing and setting up.

J AWARDS AND TROPHIES.

J1 Any club or individual who receives an award, trophy or shield that is not to be held permanently by the club or individual shall receive another award, trophy or shield to be held permanently.

J2 That the first Association swim meet held at Sale and hosted by the Sale Swimming Club be called the "Tom Osborne memorial Meet". A shield will be presented to the winning team on the day, in excess of any other awards for that day.

J3 Use of each shield/trophy is shown in Appendix: "C".

J4 The Association Executive may at any time grant a Service award of the Association other than Life Membership. Persons eligible to be nominated for the Service award shall have complied with the guidelines outlined in Appendix: "G". The Association shall consider the nomination and after any investigation that may be required, grant the award. In the event the Association does not approve the nomination the reasons shall be conveyed to the proposers. Award recipients will receive a certificate.

J5 That a Trophy Selection Committee of three (3) be elected at the A.G.M. to select the winners of all Gippsland Trophies and Shields which are

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not awarded on points. The Records Officer shall be an automatic member of the three on the Trophy Selection Committee.

J6 The Trophy Selection Committee shall choose a worthy boy and girl swimmer to receive the Encouragement award for performance during the Gippsland Championships. The recipient cannot have won an individual medal at any past Country or Victorian Championships.

J7 When an Association award, trophy or shield has exhausted its life span it is to be presented to the club who has won it the most times for safe keeping on behalf of the Association.

J8 That the first Association swim meet held at the Morwell Pool and hosted by the Morwell Swimming Club be called the "The Con Amalos memorial Meet". A shield will be presented to the winning team on the day, in excess of any other awards for that day.

J9 Swimmers can be considered for local trophies only if they satisfy Rules G1a and G1b which govern eligibility to compete at the Gippsland Championships.

K RECORDS

K1 Pool size. - Long course records can only be claimed from a swim in a 50 metre or a 55 yd. pool. Short course records can only be claimed from a swim in a 25 metre pool.

K2 District 21 Relay Teams may claim records as shown in Appendix "D" (Best out of Gippsland)

K3 If swimmers wish to use times achieved outside of Gippsland for claiming Gippsland Records, it will be the swimmer or Club representative's responsibility to supply the Records Officer with proof of times achieved by one of the following methods:

A Manager or Meet Manager file,

B Links to results on websites or

C Copy – email or hard copy - of PDF or Word document file results.

All results must be from qualifying meets and must be verifiable

K4 Certificates for such records will be presented to the swimmers concerned as soon as possible after the event.

K5 To attempt a record in an event not offered at an Association swim meet, approval must be given by the Chief Referee on the day. The Chief Timekeeper must be advised if a record attempt is being made.

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K6 Out of District records are to be claimed within one calendar month of achieving record time. District records are to be claimed within fourteen days of achieving record time.

K7 A swimmer competing in the age group event may claim the age group record and the open record. They may not claim other age group record.

K8 An age group record may be claimed in an open event.

K9 In events listed as "something and over" a competitor may claim an age group record in their own age group and open. (This means any swimmer 17 or over can claim a 17 and over record.)

K10 Definition of age group for claiming a record is age on the day, with the exception of the Gippsland, Country, State and National Championships which shall be defined as per the entry conditions.

K11 Records shown on programs and official lists should show the following:-

- (a) Swimmers name.
- (b) Club swimmer represented.
- (c) Location swum.
- (d) Year set.
- (e) Type of record. (See by-law K12)

K12 The following classes of records are recognised by the G.S.I.

- (a) Gippsland Championship Event records.
- (b) Residential Gippsland records. (Gippsland Records SC and LC)
- (c) Best out of Gippsland records. (Out of Gippsland SC and LC)

K12.1. Gippsland Championship Event records.

This record can only be broken when swum at the Gippsland Championships, and only the named event swum can be claimed by a swimmer under the auspices of Swimming Victoria Inc, currently registered with SVI and a member of a club affiliated with the Gippsland Swimming Inc.

K12.2 Residential Gippsland Records.

Best time swum anywhere in Gippsland under the auspices of S.V.I. by a swimmer currently registered with S.V.I. and a member of a club affiliated with the G.S.I.

K12.3 Best Out of Gippsland records.

Best time swum by a swimmer, swimming outside of Gippsland, currently registered with S.V.I. and a member of a club affiliated with the G.S.I. at a meet under the auspices of S.V.I.

K13 Records can be claimed for:-

Gippsland Championship Event records as per schedule K1 in Appendix "D".

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Residential Gippsland records as per schedule K2 in Appendix "D".
Best Out of Gippsland records as per schedule K3 in Appendix "D".

L Protests and Grievances

L1 Protests

L1A. Protests are possible:

- a) if the rules and regulations of the competition are not observed
- b) if other conditions endanger the competitors and/or spectators
- c) against decisions of the referee however, no protests shall be allowed against decisions of fact

L1B. Protests must be submitted:

- a) to the referee
- b) in writing
- c) by the swimmer(s) or authorised representative of the swimmer (s)
- d) together with the prescribed deposit
- e) within thirty (30) minutes following the conclusion of the respective event.

L1C. If the conditions causing the protest are noted prior to the competition, the protest must be lodged before the starters signal is given.

L1D. All protests must be considered by the Referee in Charge. If the Referee rejects the Protest, the Referee must state reasons. The protestor may appeal against the rejection to a Jury of Appeal whose decision is final.

L1E If the protest is rejected the deposit will be forfeited. If the protest is upheld the deposit will be returned.

L1F A Jury of Appeal where possible, shall consist of a Director plus two (2) other members.

L2 Grievances

L2A All Grievances which cannot be satisfactorily adjudicated through the Association Executive should be submitted to the Association Appointed Grievance Officer as prescribed in the GSI Constitution Item 25 "Grievance".