



GSI BY-LAWS

- A. Association Committee Meetings**
- B. Registration and Transfers**
- C. Method of Entry**
- D. Program and Team Selection Committee**
- E. Representing G.S.I.**
- F. Finance**
- G. Gippsland Championships**
- H. Scoring**
- I. Swimming Rules General**
- J. Awards and Trophies**
- K. Records**
- L. Protests and Grievances**

Appendix "A" Finance

Appendix "B" Gippsland Championship Events

Appendix "C" Awards and Trophies

Name of Trophy or Shield Use

Trophies or Shields no longer used (By-Law L9)

Appendix "D" Records

Schedule M1 Gippsland Championship Events

Schedule M2 Residential Gippsland Events

Schedule M3 Out Of Gippsland Events

Appendix "E" Forms

Form F1 Finance Statement of Income and Expenditure

GSI Nomination of Office Bearers (S.V. Schedule 9)

Appendix "F" Swimming Rules General

Appendix "G" Service Award Guidelines

Appendix "H" Life Membership Guidelines



GSIBY-LAWS

Appendix "A" Finance.

F1.	Affiliation shall be	\$.....
F2.	Fine imposed	\$.....
F3.	Fine per Delegate of	\$.....
F4.	Fine per Official of	\$.....
F5.	Executive may spend to a maximum of	\$.....
F11.	Cost of entry to swim at meet:-	
	Time trial/Open/Interclub	\$.....
	All Junior meets	\$.....
F7.	Late/Manual Entry fee	\$.....
F8.	Admission to GSI meets:- At Club/Pool discretion	
	Admission to Gippsland Championships	
	Per day will be:-	
	For Adults	\$.....
	For Children	\$.....
	For Competitors	\$.....
	Three day concessions will be	
	For Adults	\$.....
	For Children	\$.....
	For Competitors	\$.....
G4.	Gippsland Championship	
	Individual	\$.....
	Gippsland Championship	
	Relays	\$.....
L1B	Protest sum	\$.....

*Sponsorship for the Gippsland Championships will be:-

	Individual events	\$.....
	Relay events	\$.....
	Lane Sponsorship per day	\$_____
program	Half page in	\$_____
Program	Full page in	\$_____

*Note:- This is not a By-Law



GSI BY-LAWS

Appendix "B" Gippsland Championship Events.

Stroke	Dist	Open	Mixed	MD	17&O	25&O	35&O	16Y	14Y	12Y	10Y	8Y
Fr/s	50m	X		X	X	X	X				X	X
	100m	X						X	X	X		
	200m	X			X			X	X	X		
	400m	X										
	4X50m		X		X		X	X	X	X	X	X
	4x100m	X										
Bk/s	50m			X	X						X	X
	100m	X						X	X	X		
	200m	X										
Br/s	50m			X	X						X	X
	100m	X						X	X	X		
	200m	X										
B/fly	50m			X	X						X	X
	100m	X						X	X	X		
	200m	X										
Medley	200m	X			X			X	X	X	X	
	400m	X										
	4X50m		X		X			X	X	X	X	
	4X100m	X										

Note:- The same program of events will be conducted for both male and female.



GSI BY-LAWS

Appendix "C" Awards and Trophies.

Name of Trophy or Shield use.

Seasonal Trophies

Name	Purpose
Jacqueline Madden Shield	Interclub swimming Points
Faye Staughton Shield	Open swimming Points
Brian Ford Relay Shield	Relays held in the Summer Fixture (can include Gippsland Championship relays)
Geoff Peterson Memorial Trophy	Most outstanding local swimmer within Gippsland fixture
Jeremy Saunders Trophy	Outstanding performance by a Senior (15 & Over) Swimmer outside Gippsland
Noelle Brajkovic Trophy	Outstanding performance by a Junior (14 & Under) Swimmer outside Gippsland

Gippsland Championship Trophies

Ken and Pat Hewatt Shield	Gippsland Championship Club Aggregate points
Ashley Delaney Trophy	Gippsland Championships Club 14 and Under 14 & under events incl. relays
Alan Harlow Trophy	14 & Under Girl and Boy Gippsland Championships champion 14 & under events only
Charles Ford Memorial Trophy	Gippsland Champion Boy
Jewell Family Trophy	Gippsland Champion Girl
Alan Godfrey Trophy	Boys Encouragement
Jane Mitchell Trophy	Girls Encouragement

Trophies Awarded by Clubs for GSI meets

Con Amalos Trophy (Morwell)	Awarded by Morwell SC for Aggregate points for the first Morwell Meet of the GSI season
Tom Osborne Trophy (Sale)	Awarded by Sale SC for Aggregate points for the first Sale Meet of the GSI season
Col Ramsey Trophy (Warragul)	Awarded by Warragul SC for Aggregate points for the first Warragul Meet of the GSI season
Andy Barnes Trophy (Sale)	Awarded by Sale SC for Aggregate points for the Sale Meet named for Andy Barnes in the GSI season



GSi BY-LAWS

Trophies or Shields no longer used. (By-Law L9)	Location
Shield Name	
Coaches Shield Interclub swimming Division B.	Held GSI
Swimmers Shield Open swimming Division B.	Held GSI
Ann Bree Encouragement for Girls	Held by GSI
OF/KF Encouragement for Boys	Held by GSI
Gippsland Relay Shield	Held by GSI
Frank Hall Shield	Maffra
Greg Welsford Shield	Yallourn North
1st. Otto Ford Trophy	Warragul
L.Jenson Trophy	Sale
Alf Comley Memorial Shield	Bairnsdale
Ken Arbrecht Shield	Churchill
Nyalinga Shield Division 1.	Traralgon
Norman Stanley Nyalinga Division 1.	Moe
Godridge Shield	Morwell
C.V.Cook Shield	Yallourn North
Foard Trophy	Warragul
Copland Shield	Traralgon
Bill Bethume Shield	Traralgon
Hugh Graham Shield Pairs	Moe
Arthur Hateley Shield. Division 1. Nyalinga	Sale
Moe Nyalinga Shield. Division 2. Nyalinga	
Alf Comley Memorial Shield. Interclub and pennant swimming.	Bairnsdale
Lil Campbell Shield. Relays.	Churchill
Arthur Brogan Shield. Interclub Diving.	Traralgon
Barbara Sambell Shield. Open Diving.	Churchill
Roy Hutchison Shield. Gippsland Champion Club Diving.	Warragul
Ron Masters Memorial Trophy. Most improved Boy diver.	
Ron Masters Memorial Trophy. Most improved Girl diver.	
Otto Ford Trophy. Boys Encouragement.	Morwell
Nyalinga Division 1, Nyalinga	
Nyalinga Division 2, Nyalinga	
J.E.Howarth Trophy. Girls Encouragement.	Traralgon
Ann Bree Girls Encouragement	
*S. Brown Memorial Shield Handicap (awarded when applicable)	
MLC Ben Holman Trophy (Junior sports foundation)	
*Col Ramsay Shield Pairs. (awarded when applicable)	
Tom Osborne Female Gippsland Champion	



GSI BY-LAWS

Trophies and Shields unaccounted for.
Ken Dolphin Memorial Shield.

Appendix "D" Records.

Schedule M1 Gippsland Championship Events.

Stroke	Dist	Open	Mixed	MD	17&O	25&O	35&O	16Y	14Y	12Y	10Y	8Y
Fr/s	50m	X		X	X	X	X				X	X
	100m	X						X	X	X		
	200m	X			X			X	X	X		
	400m	X										
	4X50m		X		X		X	X	X	X	X	X
	4x100m	X										
Bk/s	50m			X	X						X	X
	100m	X						X	X	X		
	200m	X										
Br/s	50m			X	X						X	X
	100m	X						X	X	X		
	200m	X										
B/fly	50m			X	X						X	X
	100m	X						X	X	X		
	200m	X										
Medley	200m	X			X			X	X	X	X	
	4X50m		X		X			X	X	X	X	
	4X100m	X										

Note:- The same program of events will be conducted for both male and female.



GSI BY-LAWS

Appendix "D" Records.

Schedule M2 Residential Gippsland Events.

Stroke	Dist	Open	17&O	25&O	35&O	16Y	14Y	12Y	10Y	8Y
Fr/s	50m	X	X	X	X	X	X	X	X	X
	100m	X				X	X	X	X	
	200m	X				X	X	X		
	400m	X								
	800m	X								
	1500m	X								
	4x50m	X	X			X	X	X	X	X
4X100m	X				X	X	X			
Bk/s	50m	X	X			X	X	X	X	X
	100m	X				X	X	X	X	
	200m	X				X	X	X		
Br/s	50m	X	X			X	X	X	X	X
	100m	X				X	X	X	X	
	200m	X				X	X	X		
B/fly	50m	X	X			X	X	X	X	X
	100m	X				X	X	X	X	
	200m	X				X	X	X		
Medley	*100m	X	X			X	X	X	X	X
	200m	X	X			X	X	X	X	
	400m	X				X	X	X		
	4X50m	X	X			X	X	X	X	
	4X100m	X				X	X	X		

Note:- The same program of events will be conducted for both male and female.

Records are claimable for Short and Long course swimming.

*Short course record only.



GSi BY-LAWS

Appendix "D" Records.

Schedule M3 Out of Gippsland Events.

Stroke	Dist	Open	17&O	16Y	14Y	12Y	10Y	8Y
Fr/s	50m	X	X	X	X	X	X	X
	100m	X	X	X	X	X	X	
	200m	X		X	X	X	X	
	400m	X		X	X	X	X	
	800m	X						
	1500m	X						
	4x50m	X		X	X	X	X	
	4X100m	X		X	X	X		
4X200m	X							
Bk/s	50m	X	X	X	X	X	X	X
	100m	X	X	X	X	X	X	
	200m	X		X	X	X	X	
Br/s	50m	X	X	X	X	X	X	X
	100m	X	X	X	X	X	X	
	200m	X		X	X	X	X	
B/fly	50m	X	X	X	X	X	X	X
	100m	X	X	X	X	X	X	
	200m	X		X	X	X	X	
Medley	*100m	X	X	X	X	X	X	X
	200m	X	X	X	X	X	X	
	400m	X		X	X	X		
	4X50m	X		X	X	X	X	
	4X100m	X		X	X	X		

Note:- The same program of events will be conducted for both male and female.

Records are claimable for Short and Long course swimming.

*Short course record only.



GSI BY-LAWS

Appendix "E" Forms. (Currently not required)

Form #F1 Finance Statement of Income and Expenditure.

From _____ Swimming Club.

For Meet held on _____

AT THE _____ POOL.

EXPENDITURE		INCOME	
Pool Hire	\$	Gate	\$

TREASURER _____ (DATE) ____ / ____ / ____

SEND TO THE ASSOCIATION TREASURER.

Include a photocopy of the Pool Hire Account and any other relevant documentation.

Official Use only

Number of Swimmers	
MAP Levy	
On Line Entries	



GSI BY-LAWS

Appendix "E" Forms.

GSI Nomination of Office Bearers

In accordance with the constitutional rules of the GSI we hereby

Nominate _____ for the office of _____

for season _____ / _____

Proposer _____ Seconder _____

Club _____ Club _____

I hereby accept nomination as above and if elected undertake to discharge the duties attached to

the office of _____

Nominee _____

Registered member Of Club

Address _____

City _____ Postcode _____ Phone _____



GSI BY-LAWS

APPENDIX “E” FORMS.

Gippsland Swimming

Inter District Team Medical Form

(To be handed to the Team Manager on the Bus)

Name _____ Age _____

Emergency Contact Name _____ Number _____

Family Doctor

Name.....

Address Phone

Medicare Number Member Number..... Expires.....

Ambulance Subscription YES/NO

Medical Condition	Circle	Further information or instruction (please attach additional information if space here is insufficient)
Travel Sickness	Yes/no	
Asthma	Yes/no	
Fainting/dizzy spells	Yes/no	
Ear Disorder	Yes/no	
Allergies	Yes/no	



GSI BY-LAWS

Food Intolerance or dietary needs	Yes/no	
Other		

In the event of illness or accident I authorize the obtaining on my behalf of such medical assistance as my child may require. I accept all operations, blood transfusions and or aesthetic risks involved and the responsibility for payment of my expenses including ambulance costs.

_____ /___/___

(Signature of Parent)

(Date)

Medications normally dispensed by parents for the above conditions should be given to an adult team manager before boarding the bus with detailed instructions for use.

**If you wish the team manager to give pain relief medication to your child if needed in the event of headache, please sign below.

_____ /___/___

(Date)



GSi BY-LAWS

Appendix "F" Swimming Rules General.

J14 Rules of Staggered Start Swim Meets

The check starter places each competitor on their block in the correct order, telling them their "GO TIME". The slower swimmer is placed in lane one (1), second swimmer in lane two (2), etc, for heats and finals. When the referee considers that the swimmers and officials are ready the race shall start. The starter then gives a command "GET READY", pauses, then calls "GO" and starts to count the seconds loudly from a stop watch. Each competitor must then remain flat footed and perfectly still on their block until their number is called, i.e. their whole foot in contact with the block. any swimmer who is not "flat-footed" when their number is called shall be disqualified, unless they return to the end of the pool, touch and then proceed with the race.

Stroking

In handicap freestyle events a swimmer nominating to swim a stroke other than overarm crawl must swim the nominated stroke for the entire race. In butterfly, backstroke and breaststroke events, they must swim the nominated stroke for the entire race and may be disqualified for incorrect stroking.

Records

Cannot be set in handicap events.

Finalists

Competitors placed in the finals shall be those declared in the program. For a six lane pool finalists will be as follows:-

2 heats	First 3 qualifiers in each heat	3 heats	First 2 qualifiers in each heat
4 heats	First qualifier in each heat	5 heats	First qualifier in each heat
6 heats	First qualifier in each heat	Over 6 heats	semi finals would have to be held

Handicaps

The handicap time submitted by the competitor must be used in heats and finals.

Zero Time

In handicap events competitors may better their submitted time by the following margins:-

Up to and including	100 metres	2 seconds
	200 metres	5 seconds
	400 metres	10 seconds
	800 metres	20 seconds
	1500 metres	45 seconds

Any swimmer who completes the course before "Zero" is called shall be disqualified.



GSI BY-LAWS

Appendix "G" Service Award Guide Lines.

For the Association to grant an award the person must have served the GSI for a period not less than seven (7) years.

- 1. Office Bearer GSI.
- 2. Technical Official GSI.
- 3. Any other service that the Association may consider.

Normally service to just a Club would not qualify for the award; however, details of service to Club should be included with the nomination.

Nominations may be made by:-

- 1. A Club. Nomination to be signed by the President and Secretary. Or,
- 2. A member of the GSI Executive. Or,
- 3. Two registered members from different Clubs.

The above guidelines have been written such that the award is essentially automatic after meeting the criteria. The standard or level of the service required is only routine performance of the function of the office over the required period. Eg. Service as technical official requires reasonably regular attendance at race meets. Irregular or spasmodic attendance would not qualify a person.

Service Award Nomination Form

Nomination made by:-

Name	Club	Position
_____	_____	_____

List the positions held and the period positions held for below:-

Position	From	To
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Send nomination form to the Secretary and a copy to the President of the Association.



GSI BY-LAWS

Appendix “H” Life Membership Award Guidelines

LIFE MEMBERSHIP NOMINATION FORM

Name of Nominee: _____

Address: _____

Suburb: _____ **Postcode:** _____

Club: _____

For Life Membership, the emphasis is on outstanding service or contribution to Gippsland Swimming and the sport of swimming. Life Membership requires more than the holding of office(s) and the routine performance of that office(s).

When considering a nomination for Life Membership the emphasis is on outstanding service or contribution to GSI, outstanding service or contribution to the sport of swimming and enhancement of the reputation of the sport of swimming. The Executive shall have regard to the following:

- the quality, length and level of service given by the nominee;
- the standard of competitive performance by the nominee;
- whether the nominee has served for a significant period as a Committee member or member of a GSI Committee;
- whether the nominee has competed as a member or coach of a Gippsland swimming team;
- whether the nominee has worked actively as a qualified Technical Official for a period of at least 10 years; and
- whether the nominee has given other direct service to SV for at least 7 years;

For the GSI Executive to endorse a nomination, the nominee should have met one or more of the following guidelines: **You must select at least one from below:**

A. Served a significant period as a member of the GSI Committee or in support of a GSI project, e.g. swimmer development.



GSI BY-LAWS

B. Qualified and worked in a senior role as a Technical Official for a period of ten (10) years or more.

C. Other service to Gippsland Swimming which has had a positive and measurable impact on the development or success of the District.

Please add any other relevant information.

Nominator _____ **Seconder:** _____
Please print Please print

Office: _____ **Office:** _____



GIPPSLAND
SWIMMING inc.

GSI BY-LAWS

Club _____ Club: _____

Signature: _____ Signature: _____

Date: _____ Date: _____

APPLICATIONS CLOSE: 30th March of any given year

(Applications received by 30 March will be considered for Life Membership in that current year)

Applications can be forwarded to the Secretary of Gippsland Swimming as follows:

By Email: secretary@gippslandswimming.org.au

By Mail: Secretary Gippsland Swimming C/O 6 Birregun Court Traralgon Victoria 3844



GSI BY-LAWS

Appendix “I” YAC Guidelines

When deemed appropriate a sub-committee of ‘youth’ may be instituted according to the following guidelines

- a. YAC will consist of five or more members aged 18 - 25yrs, from a range of swimming clubs from across the Gippsland area. Members who turn 25yrs after they have been appointed will be given the opportunity to continue their involvement with the Committee, in the coming years, if they so wish and at the discretion of the Executive.
- b. Members will be nominated by the GSI Executive and existing YAC members.
- c. YAC members will receive training and support during and where possible after for their role.
- d. The committee shall meet bi-monthly and table a report at the Association Meeting
- e. YAC members will be given the opportunity, if they so wish, to become involved in GSI activities ie Camp 21, Go Club, Target Squad
- f. The YAC is a year-long program with members being appointed annually by the Executive
- g. The initial primary aim of YAC is
 - a. Developing Leadership Skills in young people
 - b. Identify and respond to local youth issues
 - c. Feedback to Swimming Victoria and Gippsland Swimming Inc

YAC Accountability and Responsibility

- a. The YAC will be accountable to Swimming Victoria and Gippsland Swimming Inc and will regularly report on its activities (A12d)
- b. A Committee (Swimming Victoria Sport Development Officer) will be nominated to provide a link between Swimming Victoria and the YAC and be able to meet with the group throughout the year as required.

A. Association Committee Meetings.

A1. All previous By-Laws of the GSI shall be replaced from the date of approval of these By-Laws by the Committee of the said Association.

A2. Unless otherwise specified the Association Committee shall meet at least four (4) times per year. Dates, times and venues to be decided at the AGM each year.

A3. The minutes of the most recent Association Committee meetings are to be circulated to all Committee members no later than two (2) weeks prior to the next Committee meeting.



GSI BY-LAWS

A4. No further business shall be entered upon at an Association Committee meeting after 9:45pm. Any extension requested is at the discretion of the Chairperson.

A5. Available agenda to be circulated to all Committee members prior to the next Committee meeting, except as in By-Law A9.

A6. For each Committee meeting an attendance register is recorded and retained by the Secretary

A7. Voting rights at all meetings as per the Constitution.

A8. All Committee members must be registered members of a club affiliated with the Association

A9. Club and Association Secretaries must receive twenty one (21) days written notice of all motions dealing with the Association By-Laws and Constitution. Association Secretary will be responsible for informing Committee members other than the delegates. Club Secretaries will be responsible for informing Delegates.

A10 Additional Committees may be set up as an Association sub-committee to liaise with the Association and SV regarding issues affecting swimmers.

B. Registration and Transfers.

B1 Competitors must be registered with SV through the approved process. (with the exception of All Junior Eliminations at which non-registered swimmers may compete).

C. Method of Entry.

C1. Entries shall be submitted as required /directed by the fixture and program.

C2. Entry fees shall be determined at the AGM as per Appendix A **F11**

C3. Entry closing dates for Gippsland Swimming meets shall be fixed in the annual fixture and program.

C4. All entries shall be submitted as stated on the program.



GSI BY-LAWS

C5. A late fee may be applied to entries received after the closing date as approved at the AGM.

D. Program and Team Selection Committee.

D1. The Program and Team selection committee shall consist of a representative from each club nominated by clubs at the Association AGM.

D3. A Program Secretary and a Team Selection Secretary shall each be elected at the AGM to coordinate the efforts of the Program and Team Selection Committee in the separate areas of Program and Fixture, Development and Representative Team selection.

D4. The Program and Team selection committee shall meet at their discretion or when called to do so by the Association. Meetings may take the form of electronic media conferencing or gatherings, so long as all members are contactable through the chosen format.

D5. Four (4) out of seven (7) nominated members of the Program and Team selection committee plus the Team Selection Secretary, Association President or Association Secretary shall constitute a quorum at any Program and Team selection committee meeting.

D6. The Program Secretary and the Team Selection Secretary shall attend the Program and Team selection committee meetings, but shall have no voting powers unless he or she is one of the seven (7) equal members.

Fixture and Program

D7. Submissions can be made to the Program and Team selection committee by any affiliated Club in District 21.

D8. The GSI, via the Program and Team selection committee, shall formulate the type of program and fixture during the current season for the next season, and present it to the Association for approval at the AGM of the current season.

D9. All submissions pertaining to the initial development of the GSI swimming program, must be referred to the Program and Team selection committee for its consideration prior to them submitting it to the Association for approval.

D10 The Gippsland Fixture will be developed with consideration given to Australian Swimming events and Swimming Victoria Championship events.



GSI BY-LAWS

D11 Clubs may nominate to host meets in the GSI Summer Fixture. Meets are equitably distributed allowing clubs, where possible, to host one or more GSI meets.

D12 Clubs may host 'private' or 'open' events outside the prescribed GSI season, e.g. during the Winter Season. Gippsland Swimming is not responsible for any aspect of these meets but may support clubs by maintaining a calendar of events, requesting the support of local officials, and lending GSI equipment. Private meets at any time of the year should be planned with consideration of the Swimming Australia, Swimming Victoria and Gippsland Swimming calendars.

Selecting Representative Teams

D11 The Program and Selection Committee shall work in line within By Laws E1 – E7 to select teams to represent District 21 in competitions where a Representative Team is required (e.g. Inter District).

D12 The Program and Selection Committee shall select Team Captains (male and female), Team Managers (male and female) and Team coaches for representative teams.

D13 Swimmers will be chosen for representative teams based on criteria as per E4. The Program and Selection Committee will consider both Long Course and Short Course database times at their discretion.

D14 The period of time and eligible meets from which swimmer's times will be taken is to be determined by the Selection Committee and advertised in the Team Selection information and on the GSI website.

E. Representing GSI

E1. When transport is supplied for any Association team, there can be no reimbursement for other transport if the supplied transport is within 1/2 an hour of the team member's residence. The maximum reimbursement cannot exceed the cost per head of the transport supplied.

E2 Swimmers travelling on transport supplied by the Association will be required to submit a Medical Form to the Team Manager (Appendix E)

E3. A swimmer selected to compete for the Association and does not make himself or herself available may not compete at any other meet conducted by the Association on that day unless given permission to do so by the Association.



GSI BY-LAWS

E4. The selection process for members of representative teams shall include consideration of times from qualifying meets as identified by the committee and found in the SA database, swimmer nominations and availability.

E5. No individual has the right to challenge for any position in any team representing the Association.

E6. Any team representing the Association shall wear garments supplied by the Association in the Association colours, if the Association sees fit. Some items of uniform may be retained by the Association for annual usage.

E7. The Association colours shall be red, white and blue.

E8. The Association will cover entry costs for all GSI representative teams.

F. Finance.

F1. The affiliation fee shall be as in Appendix A and must be paid before the first day of September each year.

F2. Any Club un-financial as in By-Law F1 shall be suspended and a fine, as stated in Appendix A, imposed.

F3. Each affiliated Club shall send two (2) delegates to all Association Committee meetings. Any Club failing to do so may be fined as in Appendix A, unless an apology is received before the end of such meeting.

F4.(a) All Clubs taking part in GSI swim meets shall supply Time Keepers based on the number of competitors competing on the day as follows:-

<u>Competitors</u>	<u>Time Keepers</u>
1 to 5	0
6	1
7 to 9	2
10 to 14	3
15 to 19	4
20 to 24	5
25 to 29	6
30 to 39	7
40 to 49	8
50 to 59	9
60 & Above	10



GSIBY-LAWS

- a) Where possible a roster of Technical Officials and other support is forwarded to Technical Officials and Clubs prior to the meet. Adjustments may be required on the day.
- b) Where possible, the Host Club shall not be included in the table F4 (a), but shall be required to supply 2 runners, 1 Marshall and 1 Recorder.
- (c) Gippsland Swimming (Chief Referee) will retain a list of volunteer officials from GSI meets.

F5. Any Club holding a swim meet on behalf of the Association is the only Club allowed to make an income at that meet unless, in special circumstances, approval is given by GSI/Host club.

F6. The Association may make an income at any Association swim meet if it so wishes.

F7. The Association shall not spend more than the amount listed in Appendix A, without the approval from the Association Committee.

F8. When the swimmer entry fee is so structured (F9), spectator entry will not be charged at GSI regular season meets and the venue hire costs are forwarded to the Gippsland Association treasurer for payment.

F9. An entry fee for Association swim meets, including additional costs incurred by the Association (e.g. SV levy) and venue costs shall be established at the AGM each year.

F10. After levies (e.g. RAL) and any additional costs (e.g. Venue hire, GSI levy) are met, the remaining entry monies from the Association Summer Fixture will be remitted to host clubs based on the number of meets hosted.

F11. Admission fee for the Gippsland Championships shall be set at each AGM or special meeting called for that purpose and listed in Appendix A.

F12. When spectator entry is not included in the Swimmer entry fee, admission to GSI Fixture meets other than the Gippsland Championships will be determined by host clubs in consultation with pool management and based on the hiring fee of the pool. Wherever possible, the entry fee should cover the pool hire costs.

F13. Any qualified official (other than time keepers) who is included in or added to the roster at any Association swim meet will be given free entry to the swim meet.



GSI BY-LAWS

F14. The Association finance books will close on the last day in April each year. Any matters dealing with finance that may arise after the last day in April may not appear on the finance books until the next financial year.

F15. Clubs conducting the Gippsland Championships will receive 15% of the gross gate takings.

F 16 The Gippsland Association Treasurer may invoice Clubs entry fees and charges where appropriate

F 17 Clubs responsible for the care, transport or safe keeping of GSI equipment, trophies, shields or sundries, may be held financially liable for loss or damage where negligence is determined.

F 18 Clubs hosting GSI summer meets are responsible for the pack up and retrieval of timing, equipment and trailer required to run the meet.

G. Gippsland Championships.

G1.(a) Eligibility To Compete.

To be eligible to compete in the Gippsland Championships a swimmer must meet the residential qualification (as defined in By-Law G1(b)) and the competition qualification (as defined in By-Law G1(c)) prior to the competition, provided that in extenuating circumstances, an application may be made to the Executive for a registered swimmer who does not qualify, under the stated conditions, to swim and the decision of the Executive shall be final.

(b) Residential Qualification

To meet the residential qualification a swimmer must be a resident of the area of District 21 as defined by SV Committee, and a registered member of an affiliated Club of District 21 for at least thirty (30) days in the case of a new swimmer or where a swimmer has maintained continuous primary membership with an affiliated Club of District 21 and maintained their competition qualification (as defined in By-Law G1(c)) and were resident of the area of District 21, for a period of at least five (5) seasons and are no longer resident of the area of District 21 due to educational or employment commitments.

(c) Competition Qualification

In the current competition season to meet the competition qualification a swimmer must have competed in at least three (3) GSI swim meets or nominated meets (e.g. Country LC Championships held in Gippsland) Competitors in the 25&Over or 35&Over events, may meet the competition qualification in those events by competing in at least three (3) GSI meets or



GSI BY-LAWS

by working as an official in at least three (3) GSI meets, or by some combination of competing and working as an official in a total of at least three (3) GSI meets. The swimmer must qualify before or by the Gippsland Championship entry closing date.

(d) When a swimmer is selected and competes in a representative team for the GSI, and the selection process occurs prior to the closing date for Gippsland Championship entries, it may be counted as a qualifying swim (G1c) to be able to compete at the Gippsland Championships.

G2. Entries close on a date approved at the AGM as listed in the Fixture Guide.

G3. The meet will be conducted under the auspices of SA and SV

G4. Entry fees shall be set at the AGM or special meeting each year.

G5. Only the fastest 16 entries shall be seed in the 400m Fr/s and 400 IM events. Entry times must be verified via the SA database. The event will be swum as a seeded final: 8 swimmers in the heat session and 8 swimmers in the final session. As required, the qualifying time will be based on the 16th place of the previous year but shall not be reduced.

G7. The final (fastest) heat of Open 200m events may be swum as a seeded final with final placings taking the prior heats into consideration.

G8. Entries shall be submitted as per the Program guide.

G9. A competitor's age will be calculated on the first day of the swim meet.

G10. Place getters in the final events shall receive a gold medallion for 1st. place, a silver medallion for 2nd place, and a bronze medallion for 3rd. place.

G11 The events listed in Appendix "B" shall be competed at the Gippsland Swimming Championships each year

G12. A visitor is any person who does not qualify under By-Law G1, and is subject to the rules of those swimming under invitation By-Law G14.

G13. An invitation swimmer is a swimmer who is not a registered member of an affiliated Club of District 21.

G14. All invitation swimmers must be approved and swim by invitation of GSI.

G15. A Gippsland swimmer cannot be displaced by an invitation swimmer for any award.



GSi BY-LAWS

G16. In the Championships the individual swimming and relay events scoring for the "Gippsland Champion Club Swimming" shields shall be:-

1st	9 points	2nd	7 points
3rd	6 points	4th	5 points
5th	4 points	6th	3 points
7th	2 points	8th	1 point

G17. The Relays at Gippsland Championships will be swum as time trials as part of the Finals program.

G18. When approved by the GSI committee, and where clubs are unable to field 35/O teams, relay teams may be made up of swimmers from mixed clubs. These teams shall swim as 'exhibition' teams and be ineligible for medals or points. This shall not be allowed in any other age or open event.

G19. The Open Mixed Relays in the Gippsland Championships shall be defined as two male and two female swimmers. In the case of Mixed Para/Able Bodied, the relay shall consist of 2 para swimmers and 2 able bodied swimmers and be swum as a staggered start event.

G20. The venue for the Gippsland Championships to be decided at the AGM 2 years in advance.

H. Scoring.

H1 Open Inter-club Meets

H1a When this type of meet is swum the scoring shall be in two (2) parts, Open and Inter-club.

H1b The Open scoring will be as follows

1st. 8 points	5th. 4 points
2nd. 7 points	6th. 3 points
3rd. 6 points	7th. 2 points
4th. 5 points	8th. 1 point.

H1c For Inter-club points, the first swimmer from each club to finish shall gain points.

<u>Club finishing order.</u>	<u>Open points</u>	<u>Inter-club points</u>
Sale	8	8
Warragul	7	7
Warragul	6	0
Traralgon	5	6
Moe	4	5



GSi BY-LAWS

EGWD	3	4
Morwell	2	3
Traralgon	1	0
Sale	0	0
EGWD	0	0

H2 All pairs events are to be scored as individual events.

H3 Staggered start, Nearest to Nominated Time and Distance meets are to be scored as in By-law H1b (Open Points), when points are to be awarded.

H4 Relay meets are to be scored as in by-law H1b (Open Points).

I SWIMMING RULES GENERAL

I1 At any Association swim meet club members shall be under the control of a club official, who will be responsible for compliance by members with all applicable policies and procedures.

I2 All issues/queries related to the running, scoring or officiating of a swim meet be directed through the Club Team Manager to the Referee in Charge. Club members other than the Club Team Manager who interfere with the running of a meet may be subject to disciplinary measures as deemed appropriate by the Association.

I3 Any competitor swimming in any Association meet that limits individual entries to a pre set number may not discount any entry in which a disqualification has been given.

I4 In any Association swim meet including the Championships, eight (8) year old team events can be mixed 3x1 or 2x2. Only girls teams and boys teams are eligible for records.

I5 In any Association swim meet other than Championships eight (8) year old medley team events can be swum in any of the following ways: -
Bk/s, Br/s, B/fly, Fr/s.
Bk/s, Br/s, Br/s, Fr/s.
Bk/s, B/fly, B/fly, Fr/s.

I6 A swimmer's age will be calculated on the day of the swim meet except as in by-law G8.

I7 For the Gippsland Championships a swimmer age shall be calculated from the first day of the championships.



GSi BY-LAWS

I8 A swimmer shall not swim out of his/her age group other than open events, for open meets, handicap meets, distance meets, inter-district selection meets and Championship meets except where approved by the Chief Referee.

I9 During the regular season, Open events may be limited to swimmers 11 years and over.

I10 When a Staggered start meet is swum it shall be conducted as outlined in Appendix, "F".

I10 If in the opinion of the host club executive the weather on the day of an Association meet is too inclement as to endanger the safety of the competitors, spectators or officials, a member of the executive shall contact the President of the Association, Chief Referee or other Association Executive member four (4) hours prior to the starting time and advise of the need to cancel. The Association Officer on advice shall decide if the swim meet is to be cancelled and ensure that all competing clubs and the Chief Referee are advised of the cancellation by phone call three (3) hours prior to the starting time.

The President of the Association or deputy will inform the Associations Publicity Officer who will advise the media.

Any official or club member who is in doubt of the cancellation should make contact with their own club first, the host club second and the Association last.

I11 Team sheets for relays and pairs may be required at Association meets as directed by the District Recorder.

J AWARDS AND TROPHIES.

J1 Any club or individual who receives a perpetual award, trophy or shield that is not to be held permanently by the club or individual shall receive another award, trophy or shield to be held permanently.

J2 That the first Association swim meet held at Sale and hosted by the Sale Swimming Club be called the "Tom Osborne memorial Meet". A shield will be presented to the winning team on the day, in excess of any other awards for that day.

J3 Use of each shield/trophy is shown in Appendix: "C".

J4 The Association Executive may at any time grant a Service award of the Association other than Life Membership. Persons eligible to be nominated for the Service award shall have complied with the guidelines outlined in



GSJ BY-LAWS

Appendix: "G". The Association shall consider the nomination and after any investigation that may be required, grant the award. In the event the Association does not approve the nomination the reasons shall be conveyed to the proposers. Award recipients will receive a framed certificate.

J5 A Trophy Selection Committee of three (3) will be appointed to select the winners of all Gippsland Trophies and Shields which are not awarded on points. The Records Officer may be included as member of the three on the Trophy Selection Committee.

J6 The Trophy Selection Committee shall choose a worthy boy and girl swimmer to receive the Encouragement award for performance during the Gippsland Championships. The recipient cannot have won an individual medal at any past Country or Victorian Championships or have been a medallist in an individual event at the Gippsland Championships but has consistently been a finalist.

J7 When an Association award, trophy or shield has exhausted its life span it is to be presented to the club who has won it the most times for safe keeping on behalf of the Association.

J8 That the first Association swim meet held at the Morwell Pool and hosted by the Morwell Swimming Club be called the "The Con Amalos memorial Meet". A shield will be presented to the winning team on the day, in excess of any other awards for that day.

J9 Swimmers can be considered for local trophies only if they satisfy Rules G1a and G1b which govern eligibility to compete at the Gippsland Championships.

J10 The Association may grant Life membership to members who have served the Association for a period of not less than seven (7) years. A person shall be deemed eligible for Life membership as per the application form in Appendix "G". Successful applicants will receive a framed certificate and a Life Membership pin.

K RECORDS

K1 Pool size. - Long course records can only be claimed from a swim in a 50 metre or a 55 yd. pool. Short course records can only be claimed from a swim in a 25 metre pool.

K2 District 21 Relay Teams may claim records as shown in Appendix "D" (Best out of Gippsland)



GS I BY-LAWS

K3 If a swimmer wishes to claim a Gippsland, Gippsland Championship or Out of Gippsland Record, the GSI Record Claim Application Form (found on the GSI website) must be completed. Only verifiable times obtained at an 'approved' meet will be considered and supporting results files or documentation must be provided when possible.

K4 Certificates for such records will be distributed to clubs through the Association Records Officer to be presented to the swimmers concerned as soon as possible after the event.

K5 To attempt a record in an event not offered at an Association swim meet, approval must be given by the Chief Referee on the day. The Chief Timekeeper must be advised if a record attempt is being made.

K6 A swimmer competing in the age group event may claim the age group record and the open record. They may not claim other age group record.

K7 Where the record is listed in Appendix D M1-M3, an age group record may be claimed in an open event.

K8 In events listed as "something and over" a competitor may claim an age group record in their own age group and open. (This means any swimmer 17 or over can claim a 17 and over record.)

K9 Definition of age group for claiming a record is age on the day, with the exception of the Gippsland, Country, State and National Championships which shall be defined as per the entry conditions.

K10 Records shown on programs and official lists should show the following:-

- (a) Swimmer's name.
- (b) Club swimmer represented.
- (c) Location swum.
- (d) Year set.
- (e) Type of record. (See by-law K11)

K11 The following classes of records are recognised by the G.S.I.

- (a) Gippsland Championship Event records.
- (b) Residential Gippsland records. (Gippsland Records SC and LC)
- (c) Best out of Gippsland records. (Out of Gippsland SC and LC)

K12.1 Gippsland Championship Event records.

This record can only be broken when swum at the Gippsland Championships, and only the named event swum can be claimed by a swimmer under the auspices of Swimming Victoria Inc, currently registered with SV and a member of a club affiliated with the Gippsland Swimming Inc.



GSI BY-LAWS

K12.2 Residential Gippsland Records.

Best time swum anywhere in Gippsland under the auspices of SV by a swimmer currently registered with SV and a member of a club affiliated with the GSI

K12.3 Best Out of Gippsland records.

Best time swum by a swimmer, swimming outside of Gippsland, currently registered with SV and a member of a club affiliated with the GSI at a meet under the auspices of SV

K13 Records can be claimed for:-

Gippsland Championship Event records as per schedule M1 in Appendix "D".
Residential Gippsland records as per schedule M2 in Appendix "D".
Best Out of Gippsland records as per schedule M3 in Appendix "D".

L Protests and Grievances

L1 Protests

L1A. Protests are possible:

- a) if the rules and regulations of the competition are not observed
- b) if other conditions endanger the competitors and/or spectators
- c) against decisions of the referee however, no protests shall be allowed against decisions of fact.

L1B. Protests must be submitted:

- a) to the referee
- b) in writing
- c) by the swimmer(s) or authorised representative of the swimmer (s)
- d) together with the prescribed deposit
- e) within thirty (30) minutes following the conclusion of the respective event.

L1C. If the conditions causing the protest are noted prior to the competition, the protest must be lodged before the starters signal is given.

L1D. All protests must be considered by the Referee in Charge. If the Referee rejects the Protest, the Referee must state reasons. The protestor may appeal against the rejection to a Jury of Appeal whose decision is final.

L1E If the protest is rejected the deposit will be forfeited. If the protest is upheld the deposit will be returned.



GSI BY-LAWS

L1F A Jury of Appeal where possible, shall consist of a qualified referee plus two (2) other members.

L2 Grievances and Member Protection

L2A All Grievances which cannot be satisfactorily adjudicated through the Association Executive should be submitted to the Association Appointed Grievance Officer as prescribed in the GSI Constitution Item 25 "Grievance".

L2B The Committee will appoint a Child Safe Officer to promote awareness and work with the Committee to identify and minimise risk to young people within Gippsland Swimming.

L2C As required from time to time, the Association may appoint an Officer to manage unusual or special circumstances, e.g. a COVID Safe Officer. Appropriately informed, this Officer will have both authority and responsibility to liaise with the Association, clubs and members regarding requirements and the development of plans ensuring member safety.